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GENERAL RULES

1. The cemetery gates are open from 7:00 a.m. to 8:00 p.m., April through September, and from 7:00 a.m. to 5:00 p.m. during all other months. Office hours are 8:00 a.m. to 4:00 p.m. Monday through Friday. The office is closed Saturdays, Sundays and holidays.
2. The right of admittance to the grounds is reserved.
3. All persons will respect the solemnity of the cemetery and strictly observe the rules which have been established for the purpose of securing quiet and good order at all times within the grounds.
4. Reasonable efforts are made to protect approved memorials, flowers, trees and shrubs, but the cemetery disclaims responsibility for any damage or injury thereto.
5. No one under 18 years of age will be permitted in the grounds unless accompanied by parent, guardian or other adult, who shall be responsible for their conduct.
6. The Superintendent may expel from the cemetery or cause to be arrested, any persons disturbing its sanctity by noisy, boisterous or other improper conduct, or any person violating any of the rules and regulations.
7. There shall be no decoration, adornment, use of monument, inscriptions or planting except as expressly permitted under these rules. The right is reserved by the Superintendent to enter upon any lot and prohibit, modify or remove any object, adornment, monument, inscription, planting or work done contrary to the rules.
8. Dumping fill materials, compost, wood materials, rubbish etc. will not be permitted without permission of the superintendent.
9. All persons are strictly prohibited from picking any flowers from plants or shrubs, whether cultivated or wild; breaking or injuring any tree or shrub; marring any memorial; defacing property in any way, or disturbing birds or other wildlife.
10. Persons with firearms, except at military funerals, are strictly forbidden from entering the grounds.
11. Dogs must remain in vehicles and are not allowed to cause nuisance or distraction. Walking dogs on leashes or allowing dogs to run freely is prohibited.
12. All rubbish collected from lots must be removed to such places of deposit as are provided for that purpose.
13. No money shall be paid, or gratuity given, to any person in the employ of the cemetery in reward for any personal attention.

14. Casual visitors who are not members of a funeral party shall not loiter or intrude upon a funeral or cremation service or open grave merely to satisfy an idle curiosity.
15. Entering the grounds except through the main entrance is forbidden.
16. Persons are reminded that the grounds are sacredly devoted to the burial of the dead, and that the provisions and penalties of the law will be strictly enforced.
17. Soliciting any commodity for sale within the cemetery is prohibited.
18. Drinking alcoholic beverages, picnicking, bathing, sunbathing, horseback riding, off-road motorcycle riding, or objectionable loitering is not permitted within the grounds.
19. Hunting, fishing or trapping anywhere within the grounds is prohibited.
20. Skating, skiing, sledding, tobogganing, snowshoeing and snowmobiling are prohibited.
21. Jogging is permitted only before 9:00 A.M. and after 3:00 P.M. daily. Joggers shall not intrude upon a funeral service or open grave.
22. The Directors reserve the right to amend, modify or suspend any existing rules or regulations or to adopt new rules and regulations as the need arises.

LOTS/BURIAL PRIVILEGES

1. The instrument that created the burial privilege is controlling over any other document. If the instrument that created the burial privilege is silent on an issue or cannot be located, then these rules and regulations shall control. The purchaser of a lot or lots who has made full payment for and has received a deed for such lot or lots is referred to as the owner of record of such lot or lots.
2. If there is an instrument executed by the owner of record (either the instrument that created the burial privilege or subsequent document) that designates a grave for a person, that designated person shall have the burial privilege. The owner of record or spouse of the owner of record and any designated parties shall have designated grave(s). If, after all designations, there are undesignated and vacant grave(s), then the descendants of the owner of record and spouses of such descendants can make a designation of a grave for themselves. Any descendants of the owner of record or spouses of such descendants shall have undesignated grave(s) on a “first come, first served” basis, which means the first of the people listed above to die and on whose behalf a request for interment has been made pursuant to these rules and regulations, shall be buried in the undesignated grave.
3. The priority of designation of undesignated and vacant grave(s) shall occur generation by generation. Each member of the oldest generation of descendants of an owner of record and such descendants’ spouses have first priority to designate undesignated and vacant grave(s). Once all descendants or such descendants’ spouses in that generation either have made designations, have relinquished their ability to make designations or have died, then the next oldest generation of descendants of an owner of record and their spouses may make designations. This shall continue until there are no remaining undesignated and vacant graves. The ability to designate within a generation of descendants of an owner of record shall be on a “first come, first served” basis. If a person who has made a designation dies and is not buried at Cedar Hill Cemetery or in the designated grave, then the grave that was previously designated by such person shall be designated after proof is provided to Cedar Hill Cemetery of the death of the person who made the designation.
4. To designate a grave for himself, herself or his or her spouse, the person must be able to prove that he or she is a descendant of the owner of record or a spouse of such a descendant. An ancestor, sibling or cousin of an owner or record cannot make a designation, unless given the ability to do so in the instrument that created the burial privilege or other document executed by the owner of record. To designate a grave, the person must ask for a designation of a grave for himself or herself. The person may also make a designation of a grave for such person’s spouse. No other designations shall be accepted.

5. Cedar Hill Cemetery can provide forms for relinquishment upon request. Unless otherwise specified, any relinquishment by a person of a designated grave, or his or her inability to make a designation or to be buried in the grave(s) shall be a relinquishment from such person and such person's spouse and descendants who have not made a designation prior to the relinquishment.
6. When a lot or lots are sold to two or more persons, they take title as tenants in common. This means that such people receive an undivided interest in the whole lot(s) and that each person takes an equal share unless stated otherwise in the instrument creating the burial privilege. Unless there is express direction otherwise, the presumption is that all owners of record need to act together when taking any action related to the lot(s), including but not limited to, designations. Any action taken by less than all the parties shall not be valid, except upon each person's death, then any actions taken by the remaining persons shall be valid. When all of the owners of record have died, then all remaining descendants need to act together, except for designations made for themselves or their spouses.
7. The owner of record may convey his or her burial privileges to a living trust. The owner of record shall provide the documents making the transfer to the living trust to Cedar Hill Cemetery and shall provide any further documentation reasonably requested by Cedar Hill Cemetery.
8. If there is any question about the right of a person (other than an owner of record) to a lot or lots, Cedar Hill Cemetery has the right to decide the resolution of the question, in its sole and absolute discretion. The adequacy of any documents or proof presented to Cedar Hill Cemetery shall be determined in the sole and absolute discretion of Cedar Hill Cemetery.
9. The terms of payment for burial privileges shall be as follows:
 - A. At least twenty-five percent (25%) of the purchase price, but not less than the cost of one grave, must be paid before an interment is made in said lot.
 - B. The unpaid balance will be paid in full within the designated time from the date of this Agreement.
 - C. At no time may the percentage of graves in which interment has occurred exceed the percentage of the total price for which payment has been received.
 - D. If the purchase price is not paid in full within the designated time from the date of this Agreement, or if any other obligations herein are deemed to be in default, no burial will be permitted until the lot is free of all indebtedness to the Cemetery.
10. When a lot is sold to two or more persons, they take title as tenants in common.

11. The price of each lot includes general care, such as mowing the lawn, removing leaves and trimming around monumental work.
12. All lots must be paid in full before any monument or markers are placed on the lot.
13. Inasmuch as the deed to a lot conveys only the right of burial therein, it shall be the duty of the Superintendent to enter upon any lot and prohibit, modify or remove any object or adornment, including any planting or work done contrary to the rules. Expenses for restoring the lot will be chargeable to the owner or heirs thereof and no additional burial will be permitted until the lot is free of all indebtedness.
14. No fence, hedge, railing or coping will be allowed to enclose any lot or portion of any lot.
15. Upon payment in full of the purchase price, a deed will be executed and delivered to the purchaser.
16. The burial privilege does not confer the right to sell, transfer or assign any portion thereof. Such sale, transfer or assignment are privileges which may be granted or refused by the Board of Directors.
17. The deed of a lot shall grant to the purchaser only the right of interment upon his or her lot or its use for burial purposes for himself or herself, or his or her family and heirs. Devisees may be buried therein without any profit, gain or emolument whatsoever to the purchaser or proprietor and such interment will be subject to all the by-laws, rules and regulations.
18. Employees of the cemetery are not permitted to do work for lot owners except upon order of the Superintendent.
19. The right to change the boundaries, roads, graves or plots of the cemetery, and any sections therein is hereby reserved. This reservation also applies to water lines and drainage systems. The cemetery reserves to itself and to those lawfully entitled thereto a perpetual right of passage over lots for the purpose of passing to and from other lots.
20. The cemetery reserves the right to remove any tree, shrub or obstacle on any lot that may hinder the efforts of the employees in the opening of graves, the proper maintenance of the cemetery, or, in the management's judgment, shall seem undesirable.
21. Pricing, terms of payment and ownership will be discussed at the time the Burial Agreement is signed, and agreed to in writing.
22. Graves should be not less than six inches from any boundary line of the lot unless approved by the Superintendent.

DECORATIONS/REMEMBRANCES

1. The Superintendent reserves the right to remove and restrict the placement of any and all decorations and remembrances in accordance with these rules. There shall be no decoration, adornment, use of monuments, inscriptions or plantings except as expressly permitted under these rules.
2. **During the period from February 15 through November 1, ONE POTTED PLANT AND ONE SUITABLE CONTAINER OF CUT FLOWERS IS PERMITTED TO BE PLACED ON OR NEAR AN OCCUPIED GRAVE.** Only clay or plastic pots, not exceeding 12 inches in diameter and height are allowed for potted plants. Potted plants and other containers of cut flowers dug into the turf will be removed immediately. Potted plants and cut flowers are permitted only so long as they are attractive, after which they will be removed and disposed of. **All other decorations are prohibited and will be removed.** Articles such as glass containers, water cans, food tins, wood or metal cases or trays, rustic baskets, cardboard and plastic cartons, concrete, plastic or metal urns, statues, votive lights, ornaments, plastic flowers or decorations and bric-a-brac of any description are strictly forbidden. (Other metal, fiberglass, ceramic or wood boxes, tubs, containers or products are strictly forbidden and will be removed.) All approved decorations will be removed and discarded November 1. Anyone wishing to retain approved decorations must remove them prior to November 1.
3. Staking or securing decorations to the ground, in whole or in part, is strictly forbidden.
4. Containers used for watering flowers or shrubs, or tools and utensils must not be kept or stored anywhere on the lot, section or mausoleum grounds.
5. **During the period from November 15 through February 1,** one grave blanket, wreath, rustic basket or cemetery log of greens is allowed on or near an occupied grave. Only those decorations made from natural greens are permitted. However, plastic or artificial flowers and foliage may be incorporated in them. **All other decorations are prohibited and will be removed.** Articles such as glass containers or products, water cans, food tins, metal cases or trays, cardboard or plastic cartons, concrete, plastic or metal urns, statues, votive lights, ornaments and bric-a-brac of any description are strictly forbidden. Other metal, fiberglass, ceramic or wood boxes, tubs, containers or products also are strictly forbidden and will be removed. All approved decorations will be removed and discarded February 1. Anyone wishing to retain approved decorations must remove them prior to this date.
6. **Any and all decorations, plants and personal property that are in violation of any of these rules and regulations will be removed and discarded and not held for the owner or owners to claim unless specified by the Superintendent. Furthermore, said property may be disposed of without incurring any liability.**

MAUSOLEUM RULES AND REGULATIONS

GARDEN MAUSOLEUM (1992)

All other existing cemetery rules and regulations apply also to the Mausoleum. The mausoleum is and will be a lasting memorial to deceased family members who are entombed within its granite walls. The dignity of this memorial must be maintained at the highest standards possible. Therefore, the following set of rules have been established for reason of neatness, uniformity, maintenance and also to prevent damage to the building itself. **These rules must be agreed to, in advance of purchase, and will be enforced by cemetery management. These rules may change at a future date.**

1. All plantings will be done and maintained by cemetery personnel.
2. All entombments, inurnments and removals will be made by cemetery personnel.
3. All inscriptions will be cut into the granite crypt fronts. A style and size of lettering will be determined by the cemetery and a standard set for all lettering on crypt fronts.
4. All inscription work will be done by the cemetery **only**.
5. Inscriptions will be limited to first name, middle initial, last name, year of birth and year of death **only**.
6. **Nothing will be allowed to be taped, adhered to, or in any way placed on the crypt fronts. Pictures, flowers, flower holders, etc., will not be allowed on the crypt fronts. These types of items shall be removed and the expense for removal and cleaning of the granite will be charged to the crypt owner.**
7. Only potted plants and cut flowers are permitted as long as they are attractive, after which they will be removed and disposed of. **All other decorations are prohibited and will be removed.** Articles such as glass containers, water cans, food tins, wood or metal cases or trays, rustic baskets, cardboard and plastic cartons, concrete, plastic or metal urns, statues, votive lights, ornaments, plastic or artificial flowers or decorations and bric-a-brac of any description are strictly forbidden.
8. Entombment rights may be revoked if continued violation of these rules and regulations occur.

COMMUNITY MAUSOLEUM (2006)

All rules and regulations for the Garden Mausoleum 1992 (see previous page of the current Rules and Regulations booklet) apply to the new Community Mausoleum 2006 **EXCEPT:**

1. All exterior crypts will have inscriptions cut into the granite crypt fronts. The cemetery

will determine the style and size of lettering and a standard set for all lettering on the exterior crypt fronts. Inscriptions will be done by the cemetery only.

2. Potted plants and cut flowers are permitted ONLY on the sideway contiguous to the exterior crypts.
3. Absolutely no fresh potted plants or cut flowers are allowed in the interior of the mausoleum at any time except on the day of the entombment or inurnment service. Any unauthorized plants or flowers will be removed by cemetery staff.
4. Access to the interior of the mausoleum will be available only during the normal operating hours of the cemetery as posted.
5. Flower and bud bases for the interior crypts and niches will be chosen and installed by the cemetery as a standard. No other vases will be allowed and are not included in the purchase price.
6. Silk flowers for the vases will be chosen by the cemetery as a standard. If flowers are not purchased from the cemetery offerings, any outside flowers must be of equal or similar quality and size. The cemetery will remove any unauthorized flowers.
7. All crypts will require a plastic tray for the entombment. All disinterments from the ground to the mausoleum will require a full crypt liner for the entombment. The cemetery may require a full crypt liner for any entombment if a health hazard or leakage problem is present.
8. All urns to be placed in any glass front niche must receive design approval from Cedar Hill Cemetery prior to installation. The holder of the inurnment rights must submit complete specifications and a photograph of the proposed urn for approval. No other objects of any kind will be allowed in any glass front niche and the Cemetery will remove any unauthorized urns or objects.

PLANTINGS

1. The cemetery undertakes to maintain, as nearly as practical, the planting of trees and shrubbery to preserve the landscape feature, but does not maintain individual plantings on individual lots without making a charge for such service.
2. **OWNERS OR HEIRS OF LOTS MAY PLANT, SUBJECT TO WRITTEN APPROVAL OF THE SUPERINTENDENT, SHRUBS, PLANTS AND FLOWER BEDS.** If such plantings are neglected, become unsightly, overgrown, or if planting is not done according to specifications or without approval, the plants will be removed without notice at the discretion of the Superintendent. The cost of restoring the lot will be charged to the lot owner or heirs thereof at existing rates.
3. Planting of any kind on flush marker lots is prohibited.
4. The use of metal, plastic wood or masonry products to border or enclose shrubbery or flower beds or the use of stone mulches is strictly prohibited.
5. Spreading fertilizer or other materials on lots to stimulate the growth of grasses or applying any chemical or compound to control the growth of undesirable grasses or other plants is prohibited, unless approved by the Superintendent.
6. No person shall erect any mound within any lot without the consent of the Superintendent.
7. The management shall not be responsible for plantings damaged by the elements, vandals, thieves or by other causes beyond its control. The management shall have the further authority to remove all floral designs, flowers, weeds, trees, shrubs, plants or herbage of any kind from the cemetery when, in the judgment of the management, they become unsightly, dangerous, detrimental or diseased, or when they do not conform to the standard maintained.
8. Cutting of turf will not be allowed under any conditions by persons not employed by the cemetery.
9. The management reserves the right to remove any plantings, shrubs, flowers, objects or adornments on any lots to secure access to and from interment sites.
10. The privilege of planting on any lot may be refused at any time by the Superintendent.

INTERMENTS AND DISINTERMENTS

1. An owner of record, spouse of an owner of record, executor or representative of a person's estate or funeral director may request that an owner of record or spouse of an owner of record be interred in a lot. If the owner of record or spouse of an owner of record makes the request, no further information is required. If the executor or representative or funeral director makes the request, such person shall state that the decedent is either the owner or record or shall present proof that the decedent is a descendant of the owner of record or a spouse of such a descendant.
2. Only human remains may be interred in the cemetery. All caskets 2' 7" or larger must be enclosed in a concrete or other cemetery-approved container for earth burial.
3. All relocations of remains to the Mausoleum require a Kryptotek crypt liner.
4. When a grave is to be opened, a permit issued by the Registrar of Vital Statistics must, in conformity to the law, be furnished to the Superintendent by the funeral director, who will then issue an order to open the grave provided that payment of interment expenses and any arrears for purchase or care or work done on the lot has been made. No grave will be ordered opened or interment made on a Sunday unless required for public health reasons.
5. The right is reserved by the cemetery to insist on at least twenty-four hours notice prior to any interment. Notice of any Saturday interment must be received no later than 10:00 a.m. on the previous Friday. Notice of any Monday morning interment must be received by 12:00 noon on the previous Friday.
6. Interments or disinterments will be made upon written orders only by the regular employees of the corporation or contracted agents who are subject to the control of the Superintendent.
7. After entering the cemetery, a funeral procession is under the absolute control of the Superintendent or his assistants.
8. Any funeral on the grounds must leave the burial area no later than 3:00 p.m. on weekdays or 2:00 p.m. on Saturday. If a funeral arrives too late to comply with the above stated times, additional overtime hourly charges will be incurred or, at the discretion of the Superintendent, the remains may be placed in a holding area for burial at the convenience of the management..
9. **LOT OWNERS, THEIR HEIRS OR THEIR AUTHORIZED AGENTS SHOULD GIVE PERSONAL ATTENTION TO DESIGNATING GRAVE LOCATIONS WITHIN EACH BURIAL LOT.** Locations given over the telephone should be confirmed in writing prior to interment, otherwise locations will be made at lot owner's risk. Cemetery management will assume no responsibility for errors in location.

10. Funeral floral arrangements will be removed from graves when they become unsightly. Persons desiring to retain same should remove them within forty-eight hours after interment.
11. The Association reserves and shall have, the right to correct any errors that may be made by it either in making interments, disinterments or removals, or in the description, transfer or conveyance of any interment property either by canceling such conveyance and substituting and conveying in lieu thereof other interment property of equal value and similar as far as possible, or as may be selected by the Association, or, in the sole discretion of the Association, by refunding the amount of money paid on account of such purchase. In the event such error shall involve the interment of the remains of any person in such property, the Association reserves and shall have the right to remove or transfer such remains so interred to such other property of equal value and similar location as may be substituted and conveyed in lieu thereof.
12. When an interment is to be made, the location of such interment shall be designated by the lot owner, legal representative or funeral director. The Superintendent may rely on the choice of any of the foregoing persons. Should the lot owner, his legal representative or funeral director fail or neglect to make such designation, the cemetery reserves the right to use its own judgment. When instructions regarding the location of an interment space in a lot cannot be obtained, or are indefinite, or when for any reason the interment space cannot be opened where specified, the Superintendent may, at his discretion, open it in such location in the lot as he deems best and proper, so as not to delay the funeral; and the corporation shall not be liable in damages for any change so made.
13. The cemetery will not be responsible for any order given by telephone or for any mistake occurring from the want of precise and proper instructions as to the particular space, size of grave, or location in a lot or crypt where interment is desired. If remains must be removed to a new location through no fault of the cemetery, such removal will be subject to the normal disinterment and interment charges.
14. The corporation shall be in no way liable for any delay in the interment of a body where a protest to the interment has been made, or where the rules and regulations have not been complied with. The corporation shall be under no duty to recognize any protests of interments unless they be in writing and filed in the office of the Superintendent or Executive Director of the Cemetery.
15. All charges for interment and disinterment services in connection therewith shall be paid in advance to the Superintendent or his designate, who will issue a receipt at the time of interment and prior to the time of disinterment.
16. All tents must be erected by cemetery personnel. The use of a tent at an interment shall be denied when, in the judgment of the Superintendent, to erect one would present a hazard.
17. **AGREEMENT TO MAKE THE DISINTERMENT MUST BE SIGNED BY THE OWNER OF THE LOT FROM WHICH THE REMOVAL IS TO BE MADE,**

AND BY THE NEXT OF KIN OF THE DECEDENT. When such agreement is filed with the cemetery office, and the cost of removal is paid, a permit must then be presented to the Superintendent, at which time arrangements may be completed for the removal.

18. When a body is to be interred in, or removed from the cemetery, the law requires that a permit be secured from the Health Department before such removal can be made.
19. Unless an agreement in writing is filed with the Association as above provided, no disinterment will be made, for an autopsy or any other purpose, unless the cemetery is directed to do so by a Court Order.
20. The Association will exercise the utmost care in making a removal, but the Association assumes no liability for damage to any casket, burial case or urn in making the removal.
21. When, in the opinion of the Superintendent, a new container, or portion thereof is needed for the removal, it must be provided for by the person arranging for the removal.
22. Removal by the heirs of a body or cremated remains so that the lot or crypt may be sold for profit to themselves or removal contrary to the expressed or implied wish of the original lot owner is absolutely forbidden.
23. The corporation reserves the right to refuse interment in any lot, and to refuse to open any burial space in any lot, except on written application by the lot owner of record, or his successor or successors in burial rights.
24. If difficulties arise in excavating a grave, such as rock formations, ground conditions, or equipment breakdown, which prevent burial at the proper time, the funeral service may be delayed and the body, at the discretion of the Superintendent, placed in a holding area until the excavation is completed.
25. The Superintendent reserves the right to delay or postpone any interment or disinterment when hazardous weather conditions are anticipated.

TRAFFIC

1. Automobiles are allowed upon cemetery roads as a privilege, not an inherent right to owners of lots. Such privilege will be restricted to those persons who obey the rules.
2. The speed limit within the grounds is 20 miles per hour.
3. Vehicles may not turn around on the roads, but must continue around the section.
4. Vehicles must not be driven on lawns.
5. Any person whose vehicle causes damage to any plant, monument or other property is liable for such damage.
6. All vehicles must stop to allow funeral processions to pass, and may not continue until entire procession has passed.
7. All vehicles shall keep to the right side of the road and shall park only on the right side of the road.
8. Vehicles left unattended on cemetery property may, at the discretion of the Superintendent, be towed at owner's expense.
9. Only licensed drivers are permitted to drive in the cemetery.
10. Unregistered motor vehicles are not allowed on cemetery property.